

Procurement Report for Colonie Industrial Development Agency

Fiscal Year Ending: 12/31/2018

Run Date: 03/26/2019

Status: CERTIFIED

Certified Date : 03/26/2019

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.colonieida.org/index.php?page=151
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	BST & Co., LLP CPAs	Address Line1	26 Computer Drive West
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	12/17/2018	State	NY
End Date	12/31/2023	Postal Code	12205
Fair Market Value	\$11,728.00	Plus 4	
Amount	\$11,728.00	Province/Region	
Amount Expended For Fiscal Year	\$11,728.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Independent Auditor; Note Bollam Sheedy Torani & Co. merged into SaxBST, LLP in 2014. In 2016 the 2014 merger was dissolved.

2. Vendor Name	Barclay Damon LLP	Address Line1	80 State Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	1/1/2008	State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount	\$17,324.00	Province/Region	
Amount Expended For Fiscal Year	\$17,324.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services

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3. Vendor Name	Barton & Loguidice, DPC	Address Line1	290 Elwood Davis Road
Type of Procurement	Consulting Services	Address Line2	PO Box 3107
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	12/1/2015	State	NY
End Date		Postal Code	13220
Fair Market Value		Plus 4	
Amount	\$60,027.00	Province/Region	
Amount Expended For Fiscal Year	\$60,027.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services - Engineering

4. Vendor Name	Center for Economic Growth	Address Line1	63 State Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2012	State	NY
End Date		Postal Code	12207
Fair Market Value	\$7,600.00	Plus 4	
Amount	\$7,600.00	Province/Region	
Amount Expended For Fiscal Year	\$7,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Membership

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5. Vendor Name	Town of Colonie	Address Line1	Memorial Town Hall
Type of Procurement	Other	Address Line2	534 New Loudon Road
Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
Award Date	1/1/2016	State	NY
End Date	12/31/2016	Postal Code	12110
Fair Market Value	\$50,000.00	Plus 4	
Amount	\$50,000.00	Province/Region	
Amount Expended For Fiscal Year	\$50,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Management contract for staff, rent, supplies, etc.

Additional Comments